GOLDEN CHECK-LIS	ST for STUDY	SKILLS 2016-17	Name:				<del></del>	
Daily Check-list			MON	TUE	WED	THU	FRI	
This Week's Dates:								
A. <b>Homework Planner</b> : All parts complete <u>each</u> day.								
B. <b>3-Ring Binder</b> : Organize Daily. No loose papers. Complete check-list on back <u>once</u> a week.								
C. <b>Lumen Grades</b> : Check <u>once</u> a week. List D's or F's in Lumen Grade Alert (below).								
D. Turn-in last week's Check-list and Planner: on the <u>first day</u> of class this week								
E. Work Quietly: Finish or fix classwork.								
LUMEN GRADE ALERT! [List only if overall subject grade is D or F; otherwise write, "NONE" once]								
Subject (only if D or F)	Overall Grade (%)	Missing or Low Assignments (only if D or F, include grade %)  Teachers Sign when turned IN for credit						
Next, Click "My Tools	of first name + 5" then " <u>Infor</u> assignments v	first 5 letters of last mation Summary" t vith <u>green dots</u> are	to see overall	l: <u>birth mon</u> grades. Clio rade calculat	ck grade <u>%</u> to ions; <u>blank</u> =	I <u>year</u> (no led see assignm " <u>zero/F</u> ")	ading zeros) ent grades.	
	☐ Ye	es, I have completed	d the 3-ring b	inder check-l	ist on the bad	ck with my st	udent.	
Parent Signature					Date	_		

## **3-RING BINDER CHECK-LIST**

Parent-Checked by:	on						
(Parent name)	(date)	(initials)					
Show each section below to your parent as they check-off each section (don't just hand it to them)							
Each section below is in good condition (no loose papers or torn	holes) Self-Check	Parent-Check					
Binder covers (front and back)							
2. All 3 rings snap together (no gaps, not bent)							
3. Homework Folder located in front; current papers only							
4. <b>Math:</b> divider, tab, notes, and current graded papers							
5. <b>Science:</b> divider, tab, notes, and current graded papers							
6. <b>Social Studies:</b> divider, tab, notes, and current graded papers							
7. <b>Literature:</b> divider, tab, notes, and current graded papers							
8. Writing: divider, tab, notes, and current graded papers							
9. Vocab/Spelling: divider, tab, notes, and current graded pape	rs						
10. Blank Notebook Paper: small amount (30 or less); refill as ne	eded						